

The regular meeting of the Sanilac County Board of Commissioners was called to order by Chairman John Hoffmann at 1:00 p.m., on Tuesday, October 17, 2017 in the Emergency Operations & Training Center, 95 Dawson Street, Sandusky, Michigan. The prayer was given by Commissioner Hoffmann and the pledge was led by Commissioner Dean. Roll call was taken. Members present: Daniel Dean, Gary Heberling, Bob Conely, Paul Muxlow and John Hoffmann. Quorum present. Administrator / Controller Kathy Dorman was also present.

**Additions, Corrections and Deletions to the Agenda:**

None.

**Approval of Minutes:**

**MOVED BY COMMISSIONER CONELY AND SECONDED BY COMMISSIONER HEBERLING THAT WE APPROVE THE MINUTES OF OCTOBER 3, 2017 AS PRINTED.** Motion carried.

**Adoption of Agenda:**

**MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER HEBERLING THAT WE ADOPT THE AGENDA AS PRESENTED.** Motion carried.

**Communications and Introductions:**

1. Minutes from the Sanilac County Community Mental Health Authoring meeting held on July 25, 2017.
2. Minutes from the Sanilac County Community Mental Health Authoring meeting held on August 29, 2017.
3. Proposed project from the Department of the Army, Detroit District, Corps of Engineers Regulatory Office from applicants Douglas and Janet Szopo, are requesting authorization to construct a groin and discharge rip-rap to stabilize shoreline erosion.
4. Proposed project from the Department of the Army, Detroit District, Corps of Engineers Regulatory Office from applicants Steven and Linda Galbraith, are requesting authorization to construct a groin and discharge rip-rap to stabilize shoreline erosion.
5. Resolution from Chippewa County Opposing any Reduction or Elimination of Federal Funding for the Great Lakes Restoration Initiative.

**Commissioner Reports:**

Commissioner Dean reported the Parks Commission is proceeding with online reservation program for the three campgrounds at a cost of \$3,600 and will be fully operational January 2019. Commissioner Muxlow reported he attended the Senior

Citizens Council meeting. Commissioner Heberling reported he has been in contact with Representative Hernandez regarding a Vietnam memorial, and will be scheduling a meeting to proceed with this project.

**Administrator's Report:**

- Working on the 2018 budgets for general and non-general fund departments.
- Jody, HR Director, has been working with Mark Nottley on salary surveys and reclassification requests. No projection is available at this time, but reports should be finalized within the next couple of weeks.
- Reminder, there will be a special board meeting on October 31<sup>st</sup> for reviewing the applications for the Administrator/Controller position. Also, John Axe will be attending the meeting for the bonding of pension unfunded liabilities.
- Indigent Defense Workgroup will be meeting this Thursday to review the draft plan.

**Public Comments:**

Commissioner Hoffmann opened the Public Hearing at 1:06 p.m. for the 2018 Proposed General Fund Budget.

The Board conducted interviews with William O'Connor for a vacancy on the Department of Health and Human Services Board; and Bruce Lawrence and Donald Spinks for the Veterans Affairs Board.

**Appointments to Standing Committee:**

**MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPOINTS WILLIAM A. O'CONNOR TO THE DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD FOR A THREE (3) YEAR TERM, EXPIRING 10/31/2020.** Motion carried.

**MOVED BY COMMISSIONER DEAN TO PLACE INTO NOMINATION BRUCE LAWRENCE AND DONALD SPINKS TO THE VETERANS AFFAIRS BOARD.** **MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER DEAN TO CLOSE NOMINATIONS.** Motion carried.

**Results of signed ballots:**

Bruce Lawrence- Conely  
Donald Spinks- Muxlow, Dean, Heberling & Hoffmann

**CHAIRMAN HOFFMANN DECLARED DONALD SPINKS ELECTED TO THE VETERANS AFFAIRS BOARD FOR A FOUR (4) YEAR TERM, EXPIRING 11/01/2021.**

**County Commission Appointments to Boards:**

None.

**General Resolutions:**

**MOVED BY COMMISSIONER CONELY AND SECONDED BY COMMISSIONER DEAN THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ADOPTS THE FOLLOWING:**

**RESOLUTION HONORING JIM GROAT, SR.  
FOR YEARS OF SERVICE**

**WHEREAS**, Jim Groat, Sr. has given 47 years of dedicated service as a fire fighter for the Brown City Fire Authority; and

**WHEREAS**, Jim was known as Fire Fighter #12, in 1970 he was named Sanilac County Fire Fighter of the year; and

**WHEREAS**, Jim has worked alongside some amazing fire fighters and under the supervision of some outstanding fire chiefs; and

**NOW THEREFORE, BE IT RESOLVED** that the Sanilac County Board of Commissioners by this resolution recognizes and commends Jim Groat, Sr. for his longstanding commitment to the Brown City Fire Authority and to the community.

**BE IT FURTHER RESOLVED** that this resolution be presented to Jim Groat, Sr. and spread upon the proceedings of the Sanilac County Board of Commissioners this 17<sup>th</sup> day of October, 2017.

Yes: Dean, Conely, Muxlow, Heberling and Hoffmann. No: None. Resolution declared adopted.

**Committee Reports:**

None.

**Unfinished Business:**

None.

**New Business:**

Chairman Hoffmann closed the Public Hearing at 1:20 p.m.

**FA-119-17 MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER MUXLOW THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ADOPTS THE 2018 COUNTY BUDGET**

**RESOLUTION, GENERAL FUND BUDGET AND APPROPRIATION ACT AS FOLLOWS:**

**RESOLUTION TO ADOPT**  
**THE 2018 SANILAC COUNTY BUDGET AND**  
**GENERAL APPROPRIATION ACT**

**WHEREAS**, the provisions of the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, et seq., require that each unit of local government adopt a balanced budget for all required funds; and

**WHEREAS**, the Administrator/Controller has prepared a proposed budget as required by the statute, and the Finance & Administration Committee, has reviewed the departmental requests and recommendation for each County departmental budget, and has recommended a balanced budget to the full Board of Commissioners for approval, and

**WHEREAS**, the Board of Commissioners in accordance with Public Act 5 of 1982 (Truth in Taxation Act) and Public Act 621 of 1978 (Uniform Budgeting and Accounting Act) held a public hearing on said budget on October 17, 2017, after due notice was published in a newspaper of general circulation, and

**WHEREAS**, the General Property Tax Act, Pubic Act 206 of 1893, was amended by Public Act 357 of 2004, being Michigan Compiled Law 211.44a, to require all Michigan Counties to levy summer property taxes, with the total County allocated tax to be levied and collected as a summer tax levy beginning in 2007;

**NOW THEREFORE, BE IT RESOLVED** that the Sanilac County Budget for the General Fund and other Funds as set forth in the 2018 Proposed Budget, is hereby adopted and is subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.

**BE IT RESOLVED**, the Sanilac County Board of Commissioners has established the following millage rates for the fiscal year commencing January 1, 2018 and ending December 31, 2018: County Road – 2.000, Library .2000, Seniors .2500, Medical Control .2000, County Drug Task Force .5000, County Parks .2000, Medical Care Facility .2000, Veterans .2000, 911 Emergency .2000, S.A.V.E. .2000 and Recycling .2000; and

**BE IT FURTHER RESOLVED**, that is in accordance with Public Act 357 of 2004, the Sanilac County allocated tax (General Fund Operating) shall be levied and collected on July 1, 2018, at the maximum amount allowable after the application of the “Headlee” millage reduction fraction and this budget includes an estimated property tax levy 4.0482 mills for General Fund operations which levy shall be authorized subsequent to the final levy amount being established in the spring of 2018.

**BE IT FURTHER RESOLVED** that this budget reflects a reasonable allocation of available resources to the various County departments, boards, agencies and funds which allows for all mandated services, programs, and activities to be performed at or above reasonable, necessary, and serviceable levels.

**BE IT FURTHER RESOLVED** that all General Fund expenditures are adopted as a general appropriation at a department or activity level. General fund appropriations will not be exceeded or altered without approval or authorization of the Board of Commissioners, the Administrator/Controller designated herein or by legal interpretation. The various appropriations specified in the budget represent the maximum authorization to incur expenditures for the purpose specified.

**BE IT FURTHER RESOLVED** that all non-General Fund expenditures are adopted in activity level form.

**BE IT FURTHER RESOLVED** an elected or appointed County official responsible for an appropriation may, upon the approval of the Administrator/Controller, within the limits of the total appropriation transfer funds between line items. No elected or appointed County official may create a staff position or alter salaries or benefits of any type without prior authorization of the Board of Commissioners.

**BE IT FURTHER RESOLVED** that the Administrator/Controller and the County Treasurer shall be authorized to transfer General fund Appropriations between funds up to the amounts provided for in this 2018 Budget.

**BE IT FURTHER RESOLVED** that the Sanilac County Board of Commissioners grants authority to appointed Boards and or Commissions to manage their assigned budgets as adopted herein.

**BE IT FURTHER RESOLVED** that any Department, Agency, Board, Commission or Unit whatsoever and any organization, public or private, which accepts a County appropriation, shall do so subject to an agreement that provides for inspection and/or audit by the Sanilac County Board of Commissioners or its designee. The Board or its designee shall have access for the purpose of audit and examination, to any and all books, documents, papers, and records of the recipient.

**BE IT FURTHER RESOLVED** that the list of Proposed Full Time Equivalent Positions by Department contained in this Budget establishes the number of permanent full time equated (FTE) employees who can be employed, and no funds are appropriated for any permanent position not on the Positions by Department list. In addition, the job position titles, pay classifications and full time equated designations for each position are deemed to be the correct classifications and any modification of employment classifications shall be done in accordance with established Board policy.

**BE IT FURTHER RESOLVED** that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2018 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget, impose a hiring freeze and impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the approved Full Time Equivalent Positions by Department list and impose a hiring freeze at any time.

**BE IT FURTHER RESOLVED** that positions on the proposed Full Time Equivalent Positions by Department list and programs which are supported by grants, cost sharing, reimbursement, or other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position or program shall not be received, the Elected Official or Department head shall immediately notify the Administrator/Controller and that position shall be immediately removed from the Full Time Equivalent Positions by Department list if funding is exhausted.

**BE IT FURTHER RESOLVED** that the Administrator/Controller is authorized to approve hiring temporary employees due to staff on unpaid leave or vacant position.

**BE IT FURTHER RESOLVED** that the Sanilac County Personnel Manual shall apply to all employees who are not covered under a collective bargaining agreement.

**BE IT FURTHER RESOLVED** that all Judges, Elected Officials and Department Heads shall abide by the Purchasing and Budget Policies, as adopted and amended from time to time by this Board, for all purchases made with funds appropriated contingent upon compliance with the Purchasing and Budget Policies, and the Finance Department shall not be authorized to make payment of any claims not in compliance with such Purchasing and Budget Policies and monies so budgeted.

**BE IT FURTHER RESOLVED** that the Administrator/Controller or designee shall be authorized to approve payment of such bills, vouchers, or invoices that are part of the ongoing operation of the County or are deemed to be of sufficient importance, when they arise, that their payment not be delayed. In that event, the Administrator/Controller shall inform the Chair of the Board of the emergency authorization.

**BE IT FURTHER RESOLVED** that all grant submissions to the Board of Commissioners shall clearly indicate the minimum required match and if any requirements exist in the grant that require the County to continue the program when the grant concludes; henceforth each County Department include Indirect Costs, as determined by the most recent Cost Allocation Plan, in applications for Federal and State grants; further that where Indirect Costs are not in approved grant budgets, the County Department shall explain the reason for not including them in the resolution approving the grant.

**BE IT FURTHER RESOLVED** that the revenues received by the County under Public Act 106 of 1985; (Convention Facility Tax revenue) shall not be used to reduce the County's operating millage as defined by Public Act 2, 1986. In accordance with Public Act 2, 1986, 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be appropriated for use in substance abuse programs in Sanilac County, with the remaining revenues to be deposited in the County's General Fund.

**BE IT FURTHER RESOLVED** that the Administrator/Controller shall be authorized to make year-end transfers of up to \$20,000 between departments or funds or with such amounts that may be available in Contingency of the General Fund, as may be necessary to

insure that departments or funds do not end the 2018 fiscal year in a deficit condition. Any such transfers shall be reported to the Board of Commissioners at their next meeting.

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John Hoffmann, Chairman  
Sanilac County Board of Commissioners

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Denise McGuire, Clerk  
County of Sanilac

**(SEE ATTACHED FTE POSITIONS BY DEPARTMENT)**

Kathy Dorman, Administrator/Controller, presented additional budget requests and amendments submitted after the adoption of the draft budget on September 19<sup>th</sup> which have been incorporated into General Fund, and amends the Contingency balance to \$298,000. Commissioner Dean addressed the Board regarding the additional jail bond payment and reallocating those funds to the unfunded health care liabilities, and offered an amendment to the proposed budget. **MOVED BY COMMISSIONER DEAN AND SECONDED BY CHAIRMAN HOFFMANN TO APPLY ANY ADDITIONAL REVENUE OF BED RENTAL TO THE JAIL BOND DEBT IN ADDITION TO THE REGULAR BUDGETED PAYMENT; AMEND THE BUDGET TO TRANSFER \$170,000 FROM THE TAX FORECLOSURE FUND TO THE UNFUNDED HEALTH CARE LIABILITIES MERS ACCOUNT; AND TO APPROVE THE AMENDMENTS TO GENERAL FUND BUDGET AS PRESENTED BY ADMINISTRATOR/CONTROLLER.** Trudy Nicol, County Treasurer, cautioned the Board about transferring the monies from the Tax Foreclosure Fund because of the strict guidelines the funds can be used for, and strongly disagreed with the Board in approving this amendment that would be against legislation to do so. Roll call on the amendment. Yes: Dean, Heberling, Muxlow, Conely & Hoffmann. No: None. Motion carried.

Roll call on resolution as amended. Yes: Conely, Muxlow, Dean, Heberling and Hoffmann. No: None. Resolution declared adopted.

**FA-120-17 MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2017 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED OCTOBER 11, 2017, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$500,020.25. Motion carried.**

**FA-121-17 MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER MUXLOW THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE FOLLOWING AMENDMENTS, TRANSFERS AND ESTABLISHES THE FOLLOWING ACCOUNTS:**

**2017 BUDGET AMENDMENTS****REVENUE:**

<b>Increase:</b>	<b>101-000-677.001</b>	<b>Reimb-Restitutions</b>	<b>\$ (1,652.25)</b>
<b>Increase:</b>	<b>259-682-675.000</b>	<b>Donations</b>	<b>\$ (131.00)</b>
<b>Decrease:</b>	<b>636-259-699.001</b>	<b>Transfer In</b>	<b>\$ 33,396.36</b>
<b>Increase:</b>	<b>636-259-400.001</b>	<b>Beginning Balance</b>	<b>\$ (200,000.00)</b>
<b>Increase:</b>	<b>273-230-563.000</b>	<b>State Grant</b>	<b>\$ (1,200.00)</b>
<b>Increase:</b>	<b>736-852-699.101</b>	<b>Transfer In-General</b>	<b>\$ (6,000.00)</b>
<b>Increase:</b>	<b>678-851-699.101</b>	<b>Transfer In-General</b>	<b>\$ (20,000.00)</b>
<b>Increase:</b>	<b>636-259-699.615</b>	<b>Transfer In-Tax Funds</b>	<b>\$ (63,860.00)</b>
<b>Increase:</b>	<b>221-601-699.216</b>	<b>Transfer In-Drug Education</b>	<b>\$ (7,500.00)</b>

**EXPENSE:**

<b>Decrease:</b>	<b>259-682-999.636</b>	<b>Transfer Out-Data Processing</b>	<b>\$ (2,790.05)</b>
<b>Increase:</b>	<b>259-682-965.000</b>	<b>Contingency</b>	<b>\$ 2,790.05</b>
<b>Increase:</b>	<b>101-229-861.001</b>	<b>Extradition Expenses</b>	<b>\$ 1,652.25</b>
<b>Increase:</b>	<b>259-681-835.000</b>	<b>Burial Flag Case</b>	<b>\$ 2,000.00</b>
		<b>Veterans Burial-</b>	
<b>Decrease:</b>	<b>259-681-834.000</b>	<b>Headstone/Markers</b>	<b>\$ (2,000.00)</b>
<b>Increase:</b>	<b>259-682-777.000</b>	<b>Donations-Misc. Expenses</b>	<b>\$ 131.00</b>
<b>Increase:</b>	<b>636-259-965.000</b>	<b>Contingency</b>	<b>\$ 166,603.64</b>
<b>Increase:</b>	<b>273-230-999.636</b>	<b>Transfer Out-Data Processing</b>	<b>\$ 1,200.00</b>
<b>Decrease:</b>	<b>101-979-999.001</b>	<b>Transfer Out-Health W/C Refund</b>	<b>\$ (4,500.00)</b>
<b>Increase:</b>	<b>101-890-965.001</b>	<b>Contingency</b>	<b>\$ 4,500.00</b>
<b>Increase:</b>	<b>736-852-965.000</b>	<b>Contingency</b>	<b>\$ 6,000.00</b>
		<b>Employees Health Insurance</b>	
<b>Increase:</b>	<b>678-851-716.001</b>	<b>Premium</b>	<b>\$ 20,000.00</b>
<b>Increase:</b>	<b>636-259-969.172</b>	<b>Computer Software-Administrator</b>	<b>\$ 63,860.00</b>
<b>Decrease:</b>	<b>101-302-932.000</b>	<b>Equipment Repair/Maintenance</b>	<b>\$ (4,760.00)</b>
<b>Increase:</b>	<b>101-302-999.636</b>	<b>Transfer Out-Data Processing</b>	<b>\$ 4,760.00</b>
<b>Increase:</b>	<b>221-601-700.001</b>	<b>Misc Expenditures</b>	<b>\$ 7,500.00</b>

**FURTHER, AUTHORIZE THE FOLLOWING 2017 TRANSFERS:**

<b>To:</b>	<b>678-851-699.101</b>	<b>Transfer In-General Fund</b>	<b>\$ (9,450.00)</b>
<b>From:</b>	<b>101-966-999.678</b>	<b>Transfer Out-Insurance Fd 678</b>	<b>\$ 9,450.00</b>

**FURTHER, ESTABLISH THE FOLLOWING ACCOUNTS:**

<b>101-000-015.000</b>	<b>Commercial Paper</b>
<b>259-681-835.000</b>	<b>Burial Flag Case</b>

(UNOFFICIAL MINUTES)



266-333-702.002	Salaries-Holiday Pay
266-333-958.000	Vehicle Insurance
266-333-747.001	Vehicle Repairs & Maintenance
468-902-967.000	Operating & Maintenance
468-902-973.000	Construction Costs
468-902-818.000	Permits

**FURTHER, ADOPTS THE FOLLOWING 2018 BUDGETS**

**FUND #207 - DRUG TASK FORCE**

<b>REVENUE</b>	<b>\$ 780,346.16</b>
<b>EXPENSE</b>	<b>\$ 780,346.16</b>

**FUND #208 - S.A.V.E PARTNERSHIP**

<b>REVENUE</b>	<b>\$ 336,662.00</b>
<b>EXPENSE</b>	<b>\$ 336,662.00</b>

**FUND #210 - MED CONTROL MILLAGE**

<b>REVENUE</b>	<b>\$ 305,106.48</b>
<b>EXPENSE</b>	<b>\$ 305,106.48</b>

**FUND #211 - ROAD MILLAGE**

<b>REVENUE</b>	<b>\$ 3,165,050.00</b>
<b>EXPENSE</b>	<b>\$ 3,165,050.00</b>

**FUND #213 - CO. SERVICES RESERVE**

<b>REVENUE</b>	<b>\$ 232,628.00</b>
<b>EXPENSE</b>	<b>\$ 232,628.00</b>

**FUND #218 - CENTRAL DISPATCH**

<b>REVENUE</b>	<b>\$ 641,082.32</b>
<b>EXPENSE</b>	<b>\$ 641,082.32</b>

**FUND #221 - HEALTH DEPARTMENT**

<b>REVENUE</b>	<b>\$ 2,349,867.00</b>
<b>EXPENSE</b>	<b>\$ 2,349,867.00</b>

**FUND #224 - SOIL EROSION & SEDIMENTATION**

<b>REVENUE</b>	<b>\$ 34,900.00</b>
<b>EXPENSE</b>	<b>\$ 34,900.00</b>

**FUND #225 - ENVIRONMENTAL TRUST FUND**

<b>REVENUE</b>	<b>\$ 190,000.00</b>
<b>EXPENSE</b>	<b>\$ 190,000.00</b>
<b>FUND #232 - SANILAC TRANSPORTATION AUTHORITY</b>	
<b>REVENUE</b>	<b>\$ 769,061.00</b>
<b>EXPENSE</b>	<b>\$ 769,061.00</b>
<b>FUND #233 - WORKERS COMPENSATION / UNEMPLOYMENT FUND</b>	
<b>REVENUE</b>	<b>\$ 152,500.00</b>
<b>EXPENSE</b>	<b>\$ 152,500.00</b>
<b>FUND #237 - 911 EMERGENCY</b>	
<b>REVENUE</b>	<b>\$ 509,000.00</b>
<b>EXPENSE</b>	<b>\$ 509,000.00</b>
<b>FUND #242 - LAND BANK AUTHORITY</b>	
<b>REVENUE</b>	<b>\$ 35,677.00</b>
<b>EXPENSE</b>	<b>\$ 35,677.00</b>
<b>FUND #243 - BROWNFIELD REDEVELOPMENT AUTHORITY</b>	
<b>REVENUE</b>	<b>\$ 210,745.00</b>
<b>EXPENSE</b>	<b>\$ 210,745.00</b>
<b>FUND #255 - P.R.E. PROPERTY TAX FUND</b>	
<b>REVENUE</b>	<b>\$ 11,000.00</b>
<b>EXPENSE</b>	<b>\$ 11,000.00</b>
<b>FUND #256 - ROD AUTOMATION FUND</b>	
<b>REVENUE</b>	<b>\$ 48,240.00</b>
<b>EXPENSE</b>	<b>\$ 48,240.00</b>
<b>FUND #259 - VETERANS MILLAGE FUND</b>	
<b>REVENUE</b>	<b>\$ 333,485.00</b>
<b>EXPENSE</b>	<b>\$ 333,485.00</b>
<b>FUND #263 - CONCEALED PISTOL LICENSING FUND</b>	
<b>REVENUE</b>	<b>\$ 16,000.00</b>
<b>EXPENSE</b>	<b>\$ 16,000.00</b>
<b>FUND #264 - LOCAL CORRECTIONS TRAINING FUND</b>	
<b>REVENUE</b>	<b>\$ 20,000.00</b>
<b>EXPENSE</b>	<b>\$ 20,000.00</b>

(UNOFFICIAL MINUTES)

<b>FUND #266 - SHERIFF STATE GRANTS</b>		
<b>REVENUE-SECONDARY ROAD PATROL</b>	<b>\$</b>	<b>93,617.00</b>
<b>EXPENSE-SECONDARY ROAD PATROL</b>	<b>\$</b>	<b>93,617.00</b>
<b>REVENUE-SEATBELT &amp; OWI</b>	<b>\$</b>	<b>10,474.00</b>
<b>EXPENSE-SEATBELT &amp; OWI</b>	<b>\$</b>	<b>10,474.00</b>
<b>FUND #268 - US MARSHALL FUND</b>		
<b>REVENUE</b>	<b>\$</b>	<b>233,193.37</b>
<b>EXPENSE</b>	<b>\$</b>	<b>233,193.37</b>
<b>FUND #269 - LAW LIBRARY FUND</b>		
<b>REVENUE</b>	<b>\$</b>	<b>23,362.50</b>
<b>EXPENSE</b>	<b>\$</b>	<b>23,362.50</b>
<b>FUND #271 - COUNTY LIBRARY</b>		
<b>REVENUE</b>	<b>\$</b>	<b>314,100.00</b>
<b>EXPENSE</b>	<b>\$</b>	<b>314,100.00</b>
<b>FUND #273 - CRIME VICTIMS RIGHTS FUND</b>		
<b>REVENUE</b>	<b>\$</b>	<b>92,478.00</b>
<b>EXPENSE</b>	<b>\$</b>	<b>92,478.00</b>
<b>FUND #275 - REMONUMENTATION PROGRAM</b>		
<b>REVENUE</b>	<b>\$</b>	<b>81,207.00</b>
<b>EXPENSE</b>	<b>\$</b>	<b>81,207.00</b>
<b>FUND #286 - MICHIGAN JUSTICE TRAINING</b>		
<b>REVENUE</b>	<b>\$</b>	<b>5,318.00</b>
<b>EXPENSE</b>	<b>\$</b>	<b>5,318.00</b>
<b>FUND #289 - BASIC GRANT</b>		
<b>REVENUE</b>	<b>\$</b>	<b>15,000.00</b>
<b>EXPENSE</b>	<b>\$</b>	<b>15,000.00</b>
<b>FUND #290 - DHS ADMIN</b>		
<b>REVENUE</b>	<b>\$</b>	<b>-</b>
<b>EXPENSE</b>	<b>\$</b>	<b>-</b>
<b>FUND #292-662 - CHILD CARE</b>		
<b>REVENUE</b>	<b>\$</b>	<b>841,925.04</b>
<b>EXPENSE</b>	<b>\$</b>	<b>841,925.04</b>

**FUND #292-663 - CHILD CARE-DHS**

REVENUE	\$ 260,000.00
EXPENSE	\$ 260,000.00

**FUND #298 - MAINTENANCE OF EFFORT**

REVENUE	\$ 391,302.00
EXPENSE	\$ 391,302.00

**FUND #367 - JAIL DEBT FUND**

REVENUE	\$ 714,634.00
EXPENSE	\$ 714,634.00

**FUND #508 - COUNTY PARKS**

REVENUE	\$ 845,817.00
EXPENSE	\$ 845,817.00

**FUND #595 - SHERIFF COMMISSARY FUND**

REVENUE	\$ 85,000.00
EXPENSE	\$ 85,000.00

**FUND #631 - BUILDING & GROUNDS**

REVENUE	\$ 57,416.00
EXPENSE	\$ 57,416.00

**FUND #633 - CENTRAL STORES**

REVENUE	\$ 8,500.00
EXPENSE	\$ 8,500.00

**FUND #653 - MAIL DEPARTMENT**

REVENUE	\$ 65,350.00
EXPENSE	\$ 65,350.00

**FUND #662 POLICE VEHICLE & EQUIPMENT**

REVENUE	\$ 148,000.00
EXPENSE	\$ 148,000.00

**FUND #664 - PHYSICAL RESOURCE FUND**

REVENUE	\$ 172,500.00
EXPENSE	\$ 172,500.00

**FUND #678 - HEALTH INSURANCE FUND**

REVENUE	\$ 1,675,300.00
EXPENSE	\$ 1,675,300.00

(UNOFFICIAL MINUTES)

**FUND #680 - ACCUMULATED BENEFITS**

<b>REVENUE</b>	<b>\$ 150,000.00</b>
<b>EXPENSE</b>	<b>\$ 150,000.00</b>

**FUND #736 - EMPLOYEE HEALTH CARE FUND**

<b>REVENUE</b>	<b>\$ 1,239,294.00</b>
<b>EXPENSE</b>	<b>\$ 1,239,294.00</b>

**FUND #899 - SENIOR CITIZENS MILLAGE FUND**

<b>REVENUE</b>	<b>\$ 440,380.00</b>
<b>EXPENSE</b>	<b>\$ 440,380.00</b>

Motion carried.

**FA-122-17 MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF ADDITIONAL GENERAL FUND BANK ACCOUNT CHECKS CHARGED TO SEPTEMBER, 2017, AS FOLLOWS:**

***ADDITIONAL GENERAL FUND BANK ACCOUNT CHARGES FOR SEPTEMBER, 2017.***

<b>\$438,534.57</b>	ADDITIONAL - ALL FUNDS
<b>\$498,402.27</b>	ACH PAYMENTS
<b>\$529,791.70</b>	PAYROLL

<b><u>\$1,466,728.54</u></b>	<b>TOTAL</b>
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Motion carried.

**FA-123-17 MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ACCEPTS BMJ ENGINEERS & SURVEYORS, INC., AT A COST NOT TO EXCEED \$33,480, WITH FUNDING FROM THE PARKS MILLAGE, FOR EVERGREEN PARK, NUNC PRO TUNC TO 10/3.**  
Motion carried.

**FA-124-17 MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ACCEPTS BMJ ENGINEERS & SURVEYORS, INC., AT A COST NOT TO EXCEED \$29,429, WITH FUNDING FROM THE PARKS MILLAGE, FOR THE PURPOSE OF PHASE 2 OF THE SEWER AND TREATMENT PROJECT AT FORESTER PARK, NUNC PRO TUNC TO 10/3.**  
Motion carried.

**FA-125-17** MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER MUXLOW THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ACCEPTS NICOL & SONS, INC., BID FOR THE PURPOSE OF THE EVERGREEN PARK ADDITIONS PROJECT AT A COST NOT TO EXCEED \$109,141.50, WITH FUNDING FROM THE PARKS MILLAGE. Motion carried.

**FA-126-17** MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES CLOSURE OF THE COURTHOUSE OFFICES ON THURSDAY, DECEMBER 14, 2017, AT 3:30 P.M. FOR THE PURPOSE OF CONDUCTING THE ANNUAL EMPLOYEE CHRISTMAS PARTY. Motion carried.

**NFA-045-17** MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ADOPTS THE FOLLOWING RESOLUTION:

**2017 SANILAC COUNTY APPORTIONMENT REPORT**

**WHEREAS**, pursuant to the Michigan Constitution of 1963, Section 31, Article 9 and Michigan Compiled Laws (MCL) 211.34, 211.34(d) and/or 211.24(e), the various financial officers for the townships, cities, villages, school districts and authorities have certified that the tax rates comply; and

**WHEREAS**, the Sanilac County Board of Commissioners hereby certifies that the millages have been reduced, if necessary, and that the truth in taxation hearings have been held, if necessary.

**NOW, THEREFORE, BE IT RESOLVED** that the Sanilac County Board of Commissioners hereby authorizes the spread of the following attached tax requests. Collection and distribution shall be in accordance with the provisions of the General Property Tax Act 1893 PA 206. Local unit treasurers shall distribute the State Education Tax collections to the County Treasurer pursuant to MCL 211.42.

**BE IT FURTHER RESOLVED** that the County Equalization Director is authorized to amend, as necessary.

Yes: Muxlow, Heberling, Conely, Dean and Hoffmann. No: None. Resolution declared adopted.

**Public Comments:**

Roger Ballard, Parks Commission Chairman, corrected information regarding the Forester grant project; that a grant has been applied for up to \$75,000 of the cost.

**Closed Session:**

None.

**Adjournment:**

**MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER MUXLOW THAT WE ADJOURN AT 1:42 P.M.** Motion carried.

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John Hoffmann, Chairman

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Denise McGuire, County Clerk