



Sanilac County Request for Proposal

RFP Description: Proposals for 1Qty: 2021 Ford Utility Police Interceptor

Department: Sanilac County Sheriff's Office

Bid acceptance will begin Date: 04/1/2021

Time: 8:00am

BIDS will END

Date: 04/12/2021

Time: 9:00am

Date bids will be opened and/or reviewed Date: 04/14/2021

Time: 4:00pm

Location where bids opened/reviewed: Bids will be reviewed at the Sanilac County Sheriff's Office between the due date and 04/14/2021.

Pre-Bid Information Review or Visit (if included in RFP) Date: _____

Time: _____

Location: _____

Delivery Method to Submit Bids: Bids must be submitted according to the established guidelines in the RFP

Bids Submitted to:

Office Location: 65 N. Elk Street Sandusky, MI 48471

Mailing Address and the Attention Information:

Sanilac County Sheriff's Office

ATTN: Lt. Nathan Smith - USDA Grant Project - Patrol Vehicle

65 N. Elk Street

Sandusky, MI 48471

Email Address (ONLY USE if bid Delivery Method allow Email Submission): _____

Fax Number (ONLY USE if bid Delivery Method allow Fax Submission): _____

Additional RFP Information and Questions:

Primary Contact: Lt. Nathan Smith

Email: nsmith@sanilacounty.net

Phone: 810-648-5631

Secondary Contact: Sgt. Matthew Armstrong

Email: marmstrong@sanilacounty.net

Phone: 810-648-5634

Office Address: 65 N. Elk Street Sandusky, MI 48471

RFP ADDITIONAL REQUIREMENTS, NOTES or INSTRUCTIONS:

****PLEASE REVIEW THE REQUEST FOR PROPOSALS FOR 2021 FORD UTILITY POLICE INTERCEPTOR DOCUMENT PAGES 1-4 PRIOR TO SUBMITTING YOUR PROPOSAL.**



SANILAC COUNTY SHERIFF'S OFFICE
UNIFORM SERVICES DIVISION

65 N. Elk Street Sandusky, Michigan 48471
Office: (810) 648-2000 Fax: (810) 648-5162

Sanilac County is an equal opportunity provider and employer

REQUEST FOR PROPOSALS FOR ONE (1) 2021 FORD UTILITY POLICE INTERCEPTOR(S) PROJECT: USDA GRANT – PATROL VEHICLE

Date RFP Released: Thursday, April 1, 2021

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Contact Person: Lt. Nathan Smith

Phone: (810) 648-5631

Email: nsmith@sanilaccounty.net

I. INTRODUCTION:

The Sanilac County Sheriff's Office is seeking proposals for the purchase of one (1) 2021 Ford Utility Police Interceptor (Utility All Wheel Drive 3.0L V6 Eco Boost, 148 MPH, 99C/44U K8A/500A), with the below listed Optional Features (listed in Product Requested), and invites individuals (Offerors) to submit proposals in accordance with the outlines and specifications contained in this request for proposals (RFP). This RFP includes specific requests for information. In responding to this RFP, Offerors are encouraged to provide any additional information they believe is relevant. The Sanilac County Sheriff's Office shall evaluate the proposals and may request additional information to include interviewing the Offerors to determine their ability to provide the requested items sought to be purchased.

II. SEQUENCE OF EVENTS:

Event	Date
a) Release of RFP	Thursday, April 1, 2021
b) Submission of Proposals Due	Monday, April 12, 2021 by 9:00 am
c) Evaluation of Proposals and Selection	By Wednesday, April 14, 2021

The selection date is subject to extension at the discretion of the Sanilac County Sheriff's Office. The purchase date is tentative; it is dependent on the selection date and approval from the Sheriff and County Board of Commissioners.

The events identified in the schedule above are briefly described below:

- a.) Release of RFP. This RFP will be placed on the Counties website at www.sanilaccounty.net, and prospective Offerors may direct questions about the RFP to Lt. Nathan Smith, Uniform Services Division - Sanilac County Sheriff's Office 65 N. Elk Street Sandusky, MI 48471; 810-648-5631; nsmith@sanilaccounty.net.
- b.) Submission of Proposals Due. Two (2) copies of the proposal and supporting documents shall be submitted to the Sanilac County Sheriff's Office. Proposals must be in the format specified in ITEM 5 below and must be signed by the Offeror.

The deadline for receipt of proposals by the Sanilac County Sheriff's Office is 9:00am EST, Monday, April 12, 2021. Proposals will be date stamped and the time received documented on the proposal envelope upon receipt.

All proposals shall be submitted in sealed envelopes marked

"Proposal for USDA Grant Project – Patrol Vehicle"

All proposals must be addressed to:

Lt. Nathan Smith
USDA Grant Project – Patrol Vehicle
Sanilac County Sheriff's Office
65 N. Elk Street
Sandusky, Michigan 48471

SEALED PROPOSAL

A proposal may be modified by an Offeror prior to the deadline for submission of proposals by delivery of a written modification to the above address. The sealed envelope shall be marked "Modification to Proposal for Uniform Services Police Interceptors".

A proposal may be withdrawn prior to the deadline for submission of proposals by delivering written, telephone or email notice to the person listed above.

Any proposal or modification received after the deadline for submission for proposals will be considered late. Unless a late proposal is the only one received, no late proposal or late modification will be considered unless it would have been timely but for the action or inaction of the Sanilac County Sheriff's Office. Time limits will not otherwise be waived.

Proposals will not be opened publicly but will be opened in the presence of witnesses. Neither the register of proposals nor the proposals themselves will be open to public inspection until after the award of the purchase contract. Offerors may request in writing nondisclosure of confidential data. Such data shall accompany the proposal and shall be readily separable from the proposal in order to facilitate eventual public inspection of all proposals.

- c.) Evaluation of Proposals. Proposals will be evaluated by the Sanilac County Sheriff's Office using the criteria listed in ITEM 7 below. During the evaluation process, the Sanilac County Sheriff's Office may seek clarification from Offerors, but SHALL NOT negotiate with Offerors.
- d.) Selection of Offeror. The individual proposal selected and those individual proposals not selected will be notified in writing by the Sanilac County Sheriff's Office. Selection DOES NOT constitute an obligation to purchase from the successful Offeror.

III. AMENDMENTS TO REQUEST FOR PROPOSALS:

If there are any amendments to this RFP, they shall be in writing and shall be mailed to all individuals who received the RFP. Amendments shall be distributed with sufficient time to allow Offerors to consider the amendments in preparing their proposals. If necessary, the deadline for submission of proposals shall be extended by the amendment.

The written acknowledgment form mailed with the amendment shall be completed by the Offeror and submitted with the proposal as evidence of receipt of the amendment.

IV. CANCELLATION OF REQUEST FOR PROPOSALS; REJECTION OF PROPOSALS:

The Sanilac County Sheriff's Office reserves the right to cancel this RFP at any time and for any reason.

Any and all proposals may be rejected in whole or in part when it is in the interest of the Sanilac County Sheriff's Office to do so. The Sanilac County Sheriff's Office shall not be responsible for the payment of any costs incurred by the Offeror in the preparation or submission of a proposal.

The issuance of this RFP, the receipt of proposals or the selection of an individual in no manner obligates the Sanilac County Sheriff's Office to the eventual purchase of services and products. This process is solely at the discretion of the Sanilac County Sheriff's Office and may be

terminated without penalty or obligation at any time prior to the signing of a written contract or purchase agreement.

V. PROPOSAL FORMAT:

Offerors shall include the following information in their proposals:

- a.) Letter of Transmittal. Include at least the following information:
 1. The name, address and telephone number of the Offeror;
 2. The name and telephone number of the primary contact for the Offeror;
 3. The signature of the Offeror;
 4. The date of the proposal
 5. A statement that the Offeror; if awarded the Contract or Purchase Agreement, will comply with the terms and conditions set forth in this RFP; and
 6. A statement that the Offeror's proposal is valid for thirty (30) days after the deadline for submission of proposals.
- b.) Description of Product. Provide a description of the Product being provided to include make/model and number of items being provided.
- c.) Estimated Delivery. Provide estimated date of delivery for the products.

VI. PRODUCT REQUESTED:

One (1) quantity: 2021 Ford Utility Police Interceptor (Utility All Wheel Drive 3.0L V6 Eco Boost, 148 MPH, 99C/44U K8A/500A), with the below listed Optional Features:

Requested Optional Features:

- | | |
|---|-----------|
| • <u>Vehicle Color</u> : Oxford White Clear coat | Code: YZ |
| • <u>Dark Car Feature</u> : | Code: 43D |
| • <u>Dome Lamp – Red/White in Cargo Area</u> : | Code: 17T |
| • <u>Spot Lamp – Dual LED</u> : | Code: 51V |
| • <u>Badge Delete</u> : | Code: 16D |
| • <u>Noise Suppression Bonds</u> : | Code: 60R |
| • <u>Rear View Camera</u> : | Code: 87R |
| • <u>Global Lock/Unlock Feature</u> : | Code: 18D |
| • <u>Hidden Door Lock Plunger, Rear Door Handle and Rear windows inoperable</u> : | Code: 52P |
| • <u>Lock System: Single Key/All Vehicles Keyed Alike</u> : | Code: 59B |
| • <u>Remote Keyless Entry w/4 Key Fobs</u> : | Code: 55F |

VII. EVALUATION CRITERIA:

All proposals will be evaluated and rated in accordance with the following criteria and the indicated weighting of criteria:

1.) Cost	80
2.) References and Recommendations	20
TOTAL	100