

The regular meeting of the Sanilac County Board of Commissioners was called to order by Chairman Daniel Dean at 1:00 p.m., on Tuesday, August 20, 2019 in the Board of Commissioners' Chambers at 60 W. Sanilac Avenue, Sandusky, Michigan. The prayer was given by Commissioner Heberling and the pledge was led by Commissioner Wyatt. Roll call was taken. Members present: Bob Conely, Daniel Dean, Gary Heberling, Joseph O'Mara and Joel Wyatt, Jr. Quorum present. Administrator / Controller Tara Griffith also present.

**Additions, Corrections and Deletions to the Agenda:**

None.

**Adoption of Agenda:**

**MOVED BY COMMISSIONER O'MARA AND SECONDED BY COMMISSIONER HEBERLING THAT WE ADOPT THE AGENDA AS PRESENTED.** Motion carried.

**Approval of Minutes:**

**MOVED BY COMMISSIONER CONELY AND SECONDED BY COMMISSIONER WYATT THAT WE APPROVE THE MINUTES OF AUGUST 6, 2019 AS PRINTED.** Motion carried.

**Communications and Introductions:**

1. Public Notice from the State of Michigan Department of Environment, Great Lakes, and Energy for Site Name: 76-7727 Lakeview Dr-Sanilac.
2. Notice of Hearing for Magna5 LLC, Case No U-20573, Before: Administrative Law Judge Kandra K. Robbins with Shatina Jones as Case Coordinator, Location: Michigan Public Service Commission.
3. Amended Notice of Hearing, before The Michigan Public Service Commission for the Electric Customers of DTE Electric Company, Case No, U-20561.
4. Notice of Hearing, before the Michigan Public Service Commission for the Electric and Gas Customers of Consumers Energy Company, Case U-20365.
5. Trial Court Funding Commission Interim Report.
6. Minutes from the Sanilac County Council on Aging meeting held on July 15, 2019.
7. Memo from the Michigan Association of Counties regarding the proposed platforms at Annual Conference.
8. Minutes from the Department of Veterans Affairs Committee meeting held on July 30, 2019.

9. Letter to Dale Muxlow from the Department of Agriculture and Rural Development regarding a complaint related to lack of shelter, insufficient feed and water, health issues and manure management concerns.
10. Livingston County Resolution Opposing Legislation to Prevent County Commissioner Candidates from Disclosing their Affiliation on Ballots Provided to Michigan Voters.
11. Kalkaska County Board of Commissioners Resolution No. 2019-35 Supporting the Caro Center in Tuscola County Michigan.
12. Minutes from the Building & Grounds Maintenance Committee meeting held on August 1, 2019.
13. Minutes from the Sanilac County Parks Commission meeting held on July 2, 2019.
14. Letter from the National Guard Bureau regarding draft United States Air Force F-35A Operational Beddown Air National Guard Environmental Impact Statement.
15. Notice of Public Hearing from the Department of Environment, Great Lakes and Energy regarding Drinking Water Revolving Fund.
16. Charlevoix County Medicare Prescription Drug Bill of 2003 Resolution.
17. Charlevoix County Funding the Great Lakes Restoration Initiative Resolution.
18. Minutes from the Landfill Operations and Recycling Center Advisory Board meeting held on August 13, 2019.

**Commissioner Reports:**

Commissioners provided reports on meetings and functions attended.

**Administrator's Report:**

- Working with Department managers regarding the 2020 budget. Cost-saving suggestions were made. Tara extended her appreciation to all who have participated in the meetings.
- Recycling Center – received official notification of grant from the Michigan Department of Environment, Great Lakes & Energy. Will be discussing this matter further during Finance Committee meeting today.

**Public Comments:**

None.

**Appointments to Standing Committee:**

None.

**County Commission Appointments to Boards:**

None.

**General Resolutions:**

None.

**Committee Reports:**

Greg Alexander, Chairman of the Board of Public Works, provided an update on the Worth Township Sewer Project.

**Unfinished Business:**

None.

**New Business:**

**FA-055-19(A)** MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES TRANSFERRING THE FUNDING FROM THE SHERIFF'S OFFICE BUDGET TO THE COURT, FOR THE PURPOSE OF PLACING PART-TIME BAILIFF POSITIONS UNDER CIRCUIT COURT. FURTHER. DECREASING THE SHERIFF'S OFFICE FTE BY .5 (PART-TIME BAILIFF) AND INCREASING THE COURTS TO 2.5 (PART-TIME BAILIFFS), AND ADDING ADDITIONAL FUNDING FROM THE CONTINGENCY WHEN NEEDED FOR 2019, AND **FURTHER, AUTHORIZES THE BOARD CHAIRMAN SIGN THE MEMORANDUM OF UNDERSTANDING BETWEEN SANILAC COUNTY SHERIFF, SANILAC COUNTY AND THE POLICE OFFICERS ASSOCIATION OF MICHIGAN (POAM).** Discussion held. Motion carried.

**FA-107-19** MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2019 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED AUGUST 13, 2019, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$235,947.48. Motion carried.

**FA-108-19** MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES ESTABLISHING THE FOLLOWING ACCOUNTS:

**2019 BUDGET AMENDMENTS**

**FURTHER, ESTABLISH THE FOLLOWING ACCOUNTS:**

**101-294-826.000      Independent Evaluations**

101-301-752.007      Supplies-K-9  
 618-253-075.010      Due from Schools-Ubly

Motion carried.

**FA-109-19      MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF ADDITIONAL GENERAL FUND BANK ACCOUNT CHECKS CHARGED TO JULY, 2019, AS FOLLOWS:**

**ADDITIONAL GENERAL FUND BANK ACCOUNT CHARGES FOR  
JULY 2019**

<b>\$943,996.99</b>	ACH
	PAYMENTS
\$ 183,553.11	CHECKS
<b><u>\$1,127,550.10</u></b>	TOTAL

Motion carried.

**FA-110-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE 2020 REVISED COUNTY REMONUMENTATION PLAN FOR SANILAC COUNTY TO BE SUBMITTED TO THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA) FOR APPROVAL, AND FURTHER, AUTHORIZES THE BOARD CHAIRMAN SIGN THE PLAN. Discussion held. Motion carried.**

**FA-111-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES PURCHASING THE 2013 DODGE CARAVAN SE, VIN # ENDING IN 11321, FROM VETERANS AFFAIRS FOR AN AMOUNT NOT TO EXCEED \$4,354, WITH FUNDING FROM THE MOTOR POOL FUND. Motion carried.**

**FA-112-19      MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES DISPOSING OF THE 2003 CHEVROLET VENTURE VAN, VIN # ENDING IN 69506, AT LOTTER AUCTION SERVICE, WITH PROCEEDS FROM THE SALE PLACED IN THE MOTOR POOL FUND. Motion carried.**

**FA-113-19      MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE CORRECTIONS**

**FIRST DUAL PURPOSE K-9 UNIT PROGRAM, AND FURTHER, AWARDS THE BID TO MID-MICHIGAN KENNELS FOR THE K-9 PACKAGE, AT A COST NOT TO EXCEED \$12,500 WITH FUNDING FROM THE INMATE'S COMMISSARY FUND. Motion carried.**

**FA-114-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES ACCEPTING THE BID FROM PRO COMM INC., FOR THE PURPOSE OF OUTFITTING (4) FOUR POLICE INTERCEPTORS WITH VEHICLE EQUIPMENT AT A TOTAL COST NOT TO EXCEED \$35,365 FOR (4) SETS OF EQUIPMENT, WITH FUNDING FROM THE SHERIFF'S OFFICE VEHICLE & EQUIPMENT LINE. Motion carried.**

**FA-115-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE ADDENDUM TO THE INMATE MEDICAL SERVICE CONTRACT WITH MCKENZIE HEALTH SYSTEM, PROPOSING A REDUCTION OF \$1,000 PER MONTH IN THE COUNTY'S CONTRACT RATE, BEGINNING AUGUST 1, 2019, THROUGH JUNE 30, 2020, AND FURTHER, AUTHORIZES THE BOARD CHAIRMAN SIGN THE ADDENDUM. Discussion held. Motion carried.**

**FA-116-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE CREATION OF AN ELECTION CODING STIPEND IN THE AMOUNT OF \$2,000 PER ELECTION CYCLE, TO BE PAID TO THE COUNTY CLERK AT THE CONCLUSION OF CANVASSING AN ELECTION, IF THE ELECTION CODING IS DONE IN-HOUSE AND NOT CONTRACTED OUT, EFFECTIVE JANUARY 1, 2020. Discussion held. Motion carried.**

**FA-117-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ADOPTS THE PROPOSED ELECTION CODING CHARGES BE INCREASED, EFFECTIVE JANUARY 1, 2020, AS FOLLOWS:**

**1 PRECINCT WITH 1 BALLOT STYLE  
\$450**

**1 PRECINCT WITH 2 BALLOT STYLES  
\$600**

**1 PRECINCT WITH 3 BALLOT STYLES**

**(UNOFFICIAL MINUTES)**

**\$750**

**1 PRECINCT WITH 4 BALLOT STYLES**

**\$900**

**1 PRECINCT WITH 5 BALLOT STYLES**

**\$1,075**

**1 PRECINCT WITH 6 BALLOT STYLES**

**\$1,225**

Motion carried.

**FA-118-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES AN INCREASE TO THE BOARD OF CANVASSERS PAY FROM \$10 TO \$15 PER HOUR WITH A MINIMUM OF \$45 PER DIEM PER MEETING. Motion carried.**

**FA-119-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES A FINAL AMENDMENT FOR 2019 TO THE COUNTY CHILD CARE BUDGET, AN AMOUNT NOT TO EXCEED \$10,000 OVERALL, AND FURTHER, AUTHORIZES TO MOVE ADDITIONAL MONIES FROM INSTITUTIONAL CARE TO THE FOSTER CARE LINE ITEM. Motion carried.**

**FA-120-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE COUNTY CHILD CARE BUDGET SUMMARY (DHS-2091) WITH THE DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR 2020 IN THE AMOUNT OF \$897,986.92. Motion carried.**

**FA-121-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ACCEPTS THE PROFESSIONAL COUNSELING CENTER LIFE SKILLS AGREEMENT FOR FISCAL YEAR 2020, AT A COST NOT TO EXCEED \$90,000. Motion carried.**

**NFA-017-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY DECLINES THE RIGHT TO PURCHASE ANY TAX FORECLOSED PROPERTIES FOR PUBLIC USE, AND FURTHER, AUTHORIZES THE SANILAC LAND BANK AUTHORITY TO PURCHASE THREE (3) 2019 TAX FORECLOSED PARCELS; PARCEL #76-120-**

**023-400-030-00 T9N R15E SECTION 23, FREMONT TOWNSHIP; PARCEL #76-250-033-200-020-10 T13N R14E SECTION 33, WHEATLAND TOWNSHIP; AND PARCEL #76-261-303-003-722-00 GREAT LAKES BEACH #3, LOTS 3722 TO 3726 INCLUSIVE, WORTH TOWNSHIP, WITH FUNDING FROM THE LAND BANK AUTHORITY FUND.** Discussion held. Treasurer Trudy Bowers answered the Board's questions regarding this motion. Motion carried.

**Public Comments:**

None.

**Adjournment:**

**MOVED BY COMMISSIONER O'MARA AND SECONDED BY COMMISSIONER WYATT THAT WE ADJOURN AT 1:35 P.M.** Motion carried.

---

Daniel Dean, Chairman

---

Paula Messing, Chief Deputy Clerk/Successor