

The regular meeting of the Sanilac County Board of Commissioners was called to order by Chairman Daniel Dean at 1:00 p.m., on Tuesday, January 22, 2019 in the Board of Commissioners' Chambers at 60 W. Sanilac Avenue, Sandusky, Michigan. The prayer was given by Commissioner Conely and the pledge was led by Commissioner Wyatt. Roll call was taken. Members present: Gary Heberling, Joseph O'Mara, Bob Conely, Joel Wyatt, Jr. and Daniel Dean. Quorum present. Administrator/Controller Tara Griffith also present.

Additions, Corrections and Deletions to the Agenda:

Correction: **FA-010-19** – AMOUNT OF CLAIMS DOCKET IS \$189,718.15.

Adoption of Agenda:

MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT WE ADOPT THE AGENDA AS CORRECTED. Motion carried.

Approval of Minutes:

MOVED BY COMMISSIONER CONELY AND SECONDED BY COMMISSIONER HEBERLING THAT WE APPROVE THE MINUTES OF JANUARY 8, 2019 AS PRINTED. Motion carried.

Communications and Introductions:

Chairman Dean thanked all who were in attendance for today's meeting.

Commissioner Reports:

Commissioners provided reports of meetings attended and local events within their jurisdictions.

Administrator's Report:

- 2018 audit is scheduled for week of April 8th. Anticipated fund balance to be lower than last year at approximately \$1.5 million. This is mainly due to additional expenses throughout 2018, as well as increased wages/fringes as employees work through steps within the pay grade system.
- Met with Clark Hill attorneys, Commissioners Heberling, Dean, County Treasurer and Drain Commissioner to discuss utilizing the County's credit to secure funding for the Black River inter-county drain and tributaries project. Clark Hill suggested placing additional funds in the revolving drain fund; which is utilized to fund drain projects until the tax assessment is collected. Currently, there is \$122,000 in the fund, which has been unchanged since 1978. Having additional funds would prevent the Drain Commission from having to borrow to fund project costs prior to tax assessment collections.
- Attended meeting last week with city managers from Sandusky, Brown City, Crosswell and Marlette, as well as the village manager from Lexington to discuss issues directly impacting those entities, including savings opportunities and shared insights on common practices.

Public Comments:

None.

Appointments to Standing Committee:

None.

County Commission Appointments to Boards:

None.

General Resolutions:

None.

Committee Reports:

Greg Alexander, Chairman of Board of Public Works, provided an update on the Worth Township sewer project. He reported that all of the piping has been installed; three lagoons are ready and provided status on the other lagoons. Due to weather conditions, they have applied for an extension to complete some phases of the project; which should be completed in May or June.

Unfinished Business:

None.

New Business:

FA-009-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2018 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED JANUARY 16, 2019, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$136,445.66. Motion carried.

FA-010-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2019 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED JANUARY 16, 2019, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$189,718.15. Motion carried.

FA-011-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE FOLLOWING AMENDMENTS AND ESTABLISHES THE FOLLOWING ACCOUNTS, AND FURTHER, ADOPTS THE FOLLOWING 2019 BUDGET:

2019 BUDGET AMENDMENTS

REVENUE:

EXPENSE:

Increase:	207-311-759.000	Gas & Oil	\$ (16,500.00)
Decrease:	207-311-861.000	Transportation-Mileage Reimbursement	\$ 16,500.00
Increase:	207-311-936.000	Vehicle Liability Insurance	\$ (3,000.00)
Decrease:	207-311-983.005	Leases-Vehicle	\$ 3,000.00
Increase:	101-286-702.000	Wages - Full Time Employees	\$ 2,046.53
Increase:	101-286-709.000	FICA	\$ 156.56
Increase:	101-286-716.000	Deferred Contribution	\$ 73.64
Increase:	101-286-717.000	Defined Benefit/Pension	\$ 223.46
Increase:	101-172-702.002	Wages - FTE's Supervisory	\$ 2,239.39
Increase:	101-172-709.000	FICA	\$ 171.31
Increase:	101-172-716.000	Deferred Contribution	\$ 156.75
Decrease:	101-849-941.000	Contingency	\$ (5,067.64)

FURTHER, ESTABLISH THE FOLLOWING ACCOUNTS:

701-000-665.003	Interest-CD's & Investments
701-000-263.219	Bonds-Const & Land Use-2019
350-000-001.000	County Pension Bonds-Cash
350-911-389.000	County Pension Bonds-Fund Balance
350-911-991.000	County Pension Bonds-Principal
350-911-992.000	County Pension Bonds-Interest Expense
350-911-993.000	County Pension Bonds-Fees
701-000-604.002	District Court Services -LARA
701-000-672.008	Misc. Revenue-Stale Dated Checks
101-000-672.008	Misc. Revenue-Stale Dated Checks
508-000-672.008	Misc. Revenue-Stale Dated Checks
350-911.684.001	Employer Contribution-General
350-911-684.003	Employer Contribution-Parks
350-911-684.004	Employer Contribution-Judges
350-911-684.005	Employer Contribution-DTF
350-911-684.006	Employer Contribution-Sheriff
350-911-684.009	Employer Contribution-Health
615-253-075.011	Due from Schools-Yale
616-253-075.011	Due from Schools-Yale
617-253-075.011	Due from Schools-Yale
201-446-665.001	Accrued Interest
211-446-655.001	Accrued Interest
221-601-665.001	Accrued Interest

615-253-665.001 Accrued Interest

FURTHER, ADOPTS THE FOLLOWING 2019 BUDGET:

FUND #261 CENTRAL DISPATCH

REVENUE \$ 673,890.33

EXPENSE \$ 673,890.33

Discussion held. Motion carried.

FA-012-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF ADDITIONAL GENERAL FUND BANK ACCOUNT CHECKS CHARGED TO DECEMBER, 2018, AS FOLLOWS:

ADDITIONAL GENERAL FUND BANK ACCOUNT CHARGES FOR DECEMBER 2018.

\$1,895,984.81	ACH PAYMENTS
\$ 134,199.93	CHECKS
<u>\$2,030,184.74</u>	TOTAL

Motion carried.

NFA-002-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ACCEPTS THE 2018 ANNUAL REPORT FOR THE SANILAC COUNTY PLANNING COMMISSION, AS PRESENTED. Discussion held. Motion carried.

Public Comments:

None.

Adjournment:

MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT WE ADJOURN AT 1:29 P.M. Motion carried.

Daniel Dean, Chairman

Paula Messing, Chief Dep. Clerk/Successor