

Tuesday, January 8, 2019

The 2019 organizational meeting of the Sanilac County Board of Commissioners was called to order by Paula Messing, Chief Dep. Clerk/Clerk Successor, at 1:00 p.m., on Tuesday, January 8, 2019, in the Board of Commissioners' Chambers at 60 W. Sanilac Avenue, Sandusky, Michigan. The prayer was given by Commissioner Heberling and the pledge was led by Commissioner Dean. Roll call was taken.

Members present:

District 1 - Daniel Dean
 District 2 - Gary Heberling
 District 3 - Joseph O'Mara
 District 4 - Bob Conely
 District 5 - Joel Wyatt, Jr.

Quorum present. Tara Griffith, Administrator/Controller also present.

NFA-001-19 MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ADOPTS THE ATTACHED SANILAC COUNTY BOARD OF COMMISSIONERS BY-LAWS, RULES AND PROCEDURES; AND APPROVED THE FOLLOWING MEETING SCHEDULE:

ALL MEETINGS SCHEDULED FOR 1:00 P.M.

January 22
 February 5 & 19
 March 5 & 19
 April 2, 9* & 16
 May 7 & 21
 June 4 & 18
 July 2 & 16
 August 6 & 20
 September 3 & 17
 October 1 & 15
 November 5 & 19
 December 3 & 17

(*) required by statute. Motion carried.

Paula Messing, Chief Dep. Clerk, advised the Board of Commissioners that 4.11 in the By-Laws requires the Board to decide on the method of electing a Chairman. The Board may elect a Chairman either by majority vote or by secret ballot.

MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT WE ELECT THE 2019 SANILAC COUNTY BOARD OF COMMISSIONERS CHAIRMAN BY MAJORITY VOTE. Motion carried.

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Election of Chairperson:

Chief Dep. Clerk Messing opened the nominations for Chairman. Commissioner Heberling nominated Commissioner Dean. **MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT THE NOMINATIONS BE CLOSED AND A UNANIMOUS VOTE BE CAST FOR COMMISSIONER DEAN FOR 2019 CHAIRMAN.** Motion carried. Chief Dep. Clerk Messing declared Commissioner Dean elected as the 2019 Chairman of the Sanilac County Board of Commissioners. The gavel was turned over to Chairman Dean at 1:05 p.m. Chairman Dean thanked the Board for their support and looks forward to working with all the Departments, Elected Officials and Employees.

Election of Vice-Chairperson:

Chairman Dean opened the nominations for the 2019 Board of Commissioners Vice-Chairman. Commissioner Heberling nominated Commissioner Conely. **MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT THE NOMINATIONS BE CLOSED FOR THE 2019 VICE-CHAIRMAN OF THE SANILAC COUNTY BOARD OF COMMISSIONERS AND A UNANIMOUS VOTE BE CAST FOR COMMISSIONER CONELY.** Motion carried.

CHAIRMAN DEAN APPOINTED COMMISSIONER HEBERLING AS 2019 FINANCE CHAIRMAN.

Additions, Corrections and Deletions to the Agenda:

Addition: **CLOSED SESSION – LEGAL MATTERS**

Adoption of Agenda:

MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT WE ADOPT THE AGENDA WITH THE FOLLOWING ADDITION: CLOSED SESSION – LEGAL MATTERS. Motion carried.

Approval of Minutes:

MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT WE APPROVE THE MINUTES OF DECEMBER 18, 2018, AS PRINTED. Motion carried.

Correspondence, Petitions and Introductions:

1. Minutes from the Sanilac County Mental Health Authority meeting held on October 30, 2018.
2. Minutes from the Sanilac County Mental Health Authority meeting held on November 27, 2018.
3. Minutes from the Sanilac County Council on Aging meeting held on December 17, 2018.
4. Sanilac County Department of Veterans Affairs Committee meeting on December 18, 2018.

Chairman Dean thanked all those who were in attendance for today's meeting, and welcomed Commissioners O'Mara and Wyatt to the Board.

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Commissioner Reports:

Commissioners provided reports of meetings attended and local entities within their jurisdictions.

Administrator's Report:

- Pension bond closing took place on Friday, December 28, 2018. Process went very well and funds were deposited into the Morgan Stanley investment account Friday afternoon. Huntington Bank acted as the trustee, and handled the disbursement of issuance costs.
- A team from Anderson, Tackman was on site the week of December 17th to conduct the preliminary audit. They conducted a full audit at the Health Department and preliminary work at the Medical Care Facility as well. The team will be back in the spring for a full audit.
- Received notice last week that ACE insurance will not renew the insurance policy for the gasoline tank. The insurance expires on April 19th. The tank has reached an age upon which it represents a higher risk of insured loss. We are taking action to determine whether or not the tank is insurable through another company. MMRMA is assisting in providing other insurance brokers.

Public Comments:

None.

Interviews:

**CENTRAL DISPATCH ADVISORY BOARD
SHERYL CRIBBINS, CITIZEN AT LARGE**

**DRUG TASK FORCE BOARD
JOHN MAXEY, GENERAL PUBLIC
DONALD G. THOMAS, GENERAL PUBLIC**

**PLANNING COMMISSION
JOHN KNOERR
DAVID MCARTHUR**

County Commission Appointments to Boards, Commissions and Committees:

MOVED BY COMMISSIONER WYATT AND SECONDED BY COMMISSIONER O'MARA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPOINTS THE FOLLOWING:

APPOINTS THE FOLLOWING TO THE APPEALS BOARD FOR CONSTRUCTION – 2 YEAR TERM EXPIRING 12/31/20:

**J. BOYD KING
ORIN CAMPBELL
NORM BLANK, JR.
THOMAS ORTON**

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JEROME FORD

APPOINTS THE FOLLOWING TO THE APPEALS BOARD FOR SOIL EROSION – 2 YEAR TERM, EXPIRING 12/31/20:

**DAVID NEWKIRK
ROGER BALLARD
ROBERT PATTULLO
ROB FALLS**

APPOINTS THE FOLLOWING TO THE BOARD OF PUBLIC WORKS – 3 YEAR TERM, EXPIRING 12/31/21:

**PHIL ESSENMACHER TOWNSHIP REPRESENTATIVE
RANDY HORST ROAD COMMISSIONER**

APPOINTS THE FOLLOWING TO THE BROWNFIELD REDEVELOPMENT – 3 YEAR TERM, EXPIRING 12/31/21:

TRUDY NICOL COUNTY TREASURER

APPOINTS THE FOLLOWING TO THE CENTRAL DISPATCH ADVISORY BOARD - 2 YEAR TERM, EXPIRING 12/31/20:

GARRY BINIECKI	COUNTY SHERIFF
LT. PRENNELL	STATE POLICE DIRECTOR
JAMES V. YOUNG	COUNTY PROSECUTOR
MIKE PATTERSON	TOWNSHIP GOV. REP.
DONALD MURDOCK	CITY/VILLAGE GOVERNMENT REPRESENTATIVE
STEVEN BALES	CROSWELL FIRE CHIEF
LEA LENTZ	EMERGENCY MEDICAL SERVICE
BOB WILLIS	POLICE CHIEF ASSOCIATION
DAWN CUBITT	E911 DIRECTOR (AD HOC)
TODD HILLMAN	EMERGENCY MANAGEMENT (AD HOC)

Chairman Dean opened nominations for a vacancy on the **CENTRAL DISPATCH ADVISORY BOARD, CITIZEN AT LARGE. MOVED BY COMMISSIONER HEBERLING THAT WE PLACE INTO NOMINATIONS SHERYL CRIBBINS AND KEVIN NOWISKI. MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT WE CLOSE NOMINATIONS.** Motion carried.

Results of signed ballot:

Sheryl Cribbins – J. Wyatt, G. Heberling, J. O'Mara, B. Conely, D. Dean
Kevin Nowiski -

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CHAIRMAN DEAN DECLARED SHERYL CRIBBINS ELECTED TO THE CENTRAL DISPATCH ADVISORY BOARD, CITIZEN AT LARGE, FOR A 2 YEAR TERM, EXPIRING 12/31/20.

APPOINTS THE FOLLOWING TO THE DRUG TASK FORCE BOARD - 1 YEAR TERM, EXPIRING 12/31/19:

PAUL RICH	POLICE CHIEF ASSOCIATION REPRESENTATIVE
VACANT	POLICE CHIEF ASSOCIATION REPRESENTATIVE (ALT)

APPOINTS THE FOLLOWING TO THE DRUG TASK FORCE BOARD - 2 YEAR TERM, EXPIRING 12/31/20:

Chairman Dean opened nominations for a vacancy on the Drug Task Force Board, General Public. **MOVED BY COMMISSIONER HEBERLING THAT WE PLACE INTO NOMINATIONS JOHN MAXEY AND DONALD THOMAS. MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT WE CLOSE NOMINATIONS.** Motion carried.

Results of signed ballot:

John Maxey – J. O’Mara, J. Wyatt, B. Conely
Donald Thomas – G. Heberling, D. Dean

CHAIRMAN DEAN DECLARED JOHN MAXEY ELECTED TO THE DRUG TASK FORCE BOARD, GENERAL PUBLIC, FOR A 2 YEAR TERM, EXPIRING 12/31/20.

APPOINTS THE FOLLOWING TO THE INFORMATION/TECHNOLOGY PLANNING COMMITTEE - 1 YEAR TERM, EXPIRING 12/31/19:

DAWN CUBITT	CENTRAL DISPATCH
TRACI FRANZEL	DISTRICT COURT
DENISE MCGUIRE	CLERK
GREG ALEXANDER	DRAIN COMMISSIONER
NANCY RICH	INFORMATION SYSTEMS
TARA GRIFFITH	ADMINISTRATION

APPOINTS THE FOLLOWING TO THE LANDFILL OPERATIONS & RECYCLING CENTER ADVISORY BOARD – 2 YEAR TERM, EXPIRING 12/31/20:

VACANT	LANDOWNER REP.
TARA GRIFFITH	COUNTY ADMINISTRATOR/CONTROLLER
JOANN BYE	RECYCLING CENTER COORDINATOR
GREG ALEXANDER	DRAIN COMMISSIONER

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**APPOINTS THE FOLLOWING TO THE LEPC COMMITTEE/EMERGENCY
MANAGEMENT DEPARTMENT - 1 YEAR TERM EXPIRING 12/31/19:**

**TODD HILLMAN
GARRY BINIECKI
STEVE BALES
JEFF JOHNSTON
LYLE RAMER
JUSTIN HOLSWORTH
DONALD RICKETT III
TRACY HOFF
MARK SCHWEITZER
ERNIE KILGUS
JOHN DARLING
KEEFE RADKE
DAN KORTE
ZACK KRAMER
DAN BUSH
BRIAN MORAN, SR.
TREVOR STONE**

Chairman Dean opened nominations for a vacancy on the **PLANNING COMMISSION, GENERAL PUBLIC. MOVED BY COMMISSIONER CONELY THAT WE PLACE INTO NOMINATIONS JOHN KNOERR AND DAVID MCARTHUR. MOVED BY COMMISSIONER WYATT AND SECONDED BY COMMISSIONER HEBERLING THAT WE CLOSE NOMINATIONS.** Motion carried.

Results of signed ballot:

John Knoerr – B. Conely, G. Heberling, D. Dean
David McArthur – J. O'Mara; J. Wyatt

CHAIRMAN DEAN DECLARED JOHN KNOERR ELECTED TO THE PLANNING COMMISSION, GENERAL PUBLIC, FOR A PARTIAL 3 YEAR TERM, EXPIRING 09/01/20.

**APPOINTS THE FOLLOWING TO THE S.A.V.E. PARTNERSHIP MILLAGE BOARD –
4 YEAR TERM, EXPIRING 12/31/22:**

JAMIE DAWS	GENERAL PUBLIC
BRYANT WILKE	HEALTH DEPARTMENT
WIL MORRIS	COMMUNITY MENTAL HEALTH
JAMES V. YOUNG	COUNTY PROSECUTOR
GARRY BINIECKI	COUNTY SHERIFF

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APPOINTS THE FOLLOWING TO THE SOIL EROSION & SEDIMENTATION CONTROL PROGRAM COORDINATING COMMITTEE – 2 YEAR TERM, EXPIRING 12/31/20:

JOE ALLEN	CONSTRUCTION & LAND USE
MARCIA MATSON	CONSTRUCTION & LAND USE
JOE KAUTZ	SOIL CONSERVATION DISTRICT
BRYANT WILKE	HEALTH DEPARTMENT
JOSE GANDIA	USDA NATURAL RESOURCES CONSERVATION DISTRICT
DALE STOLICKER	ROAD COMMISSION
GREG ALEXANDER	DRAIN COMMISSIONER
DOUG SWEET	DRAIN COMMISSION REPRESENTATIVE

APPOINTS THE FOLLOWING TO THE VETERANS MILLAGE GOVERNING BOARD – 1 YEAR TERM, EXPIRING 12/31/19:

PAUL WHEELER	GENERAL PUBLIC
RONALD IRELAND	VETERANS MEMBER AT LARGE

County Commission Chair Appointments to Committees – County Commissioner – 1 Year Terms, Expiring 12/31/19:

AIRPORT ZONING BOARD – [B. Conely](#)
 APPEALS BOARD SOIL EROSION – [D. Dean](#)
 BOARD OF PUBLIC WORKS (2) – [D. Dean, J. Wyatt](#)
 BPW AUTHORIZED REPRESENTATIVES (2) – [G. Alexander, T. Nicol](#)
 BUDGET COMMITTEE – [D. Dean, G. Heberling, J. O'Mara, B. Conely, J. Wyatt, T. Griffith, K. Bender, T. Nicol](#)
 BUILDINGS AND GROUNDS MAINTENANCE COMMITTEE – [B. Conely, G. Heberling](#)
 CENTRAL DISPATCH ADVISORY BOARD – [G. Heberling](#)
 CHILD ABUSE PREVENTION – [J. Wyatt](#)
 COMMUNITY COLLABORATIVE – [D. Dean](#)
 COMMUNITY MENTAL HEALTH & GREAT START COLLABORATIVE (1) – [D. Dean](#)
 COUNCIL ON AGING (ADVISORY) – [D. Dean](#)
 DRUG TASK FORCE – [G. Heberling](#)
 F.O.I.A. COORDINATOR – [J. Morris](#)
 GST (Genesee, Shiawassee & Thumb meets in Lapeer) – [B. Conely](#)
 HEALTH BOARD (1) – [J. O'Mara](#)
 HUMAN DEVELOPMENT COMMISSION (1) – [B. Conely](#)
 INFORMATION/TECHNOLOGY PLANNING COMMITTEE (BOC CHAIR & F&A CHAIR) – [D. Dean, G. Heberling](#)
 LANDFILL OPERATIONS & RECYCLING ADVISORY BOARD – (Bridgehampton Twp. Commissioner) – [G. Heberling](#)
 LEPC COMMITTEE/EMERGENCY MANAGEMENT DEPARTMENT (2) – [J. Wyatt, B. Conely \(Alt\)](#)
 M-53 CORRIDOR (3) – [J. Wyatt, B. Conely, J. O'Mara](#)

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MEDICAL CONTROL BOARD – J. Wyatt
 NEGOTIATION TEAM (2) – O'Mara, G. Heberling
 PARKS & RECREATION COMMITTEE (2) – B. Conely, D. Dean
 PENSION PLAN BOARD – J. O'Mara
 PERSONNEL COMMITTEE (2) – G. Heberling, J. Wyatt
 PLANNING COMMISSION (2) – B. Conely, G. Heberling
 POLICY REVIEW COMMITTEE (2) – B. Conely, J. O'Mara
 SANILAC TRANSPORTATION BOARD – G. Heberling
 S.A.V.E. PARTNERSHIP MILLAGE BOARD – (BOC CHAIR) - D. Dean
 SOIL EROSION & SEDIMENTATION CONTROL (1) – D. Dean
 TRI-COUNTY SENIOR ADVISORY COUNCIL – J. Wyatt
 VETERAN'S MILLAGE GOVERNING BOARD (2) – D. Dean, G. Heberling

County Commissioner Appointments to Boards, Commissions and Committees:

COUNSELING ON AGING – 3 YEAR TERM, EXPIRING 12/31/21:

DISTRICT 1 REP – PENELOPE GUIGAR
 AUDREY STOLICKER
 DISTRICT 2 REP - CAROL DORMAN
 KATIE FROSTIC
 DISTRICT 3 REP - PETER MUOIO
 GRACE WILLIS
 DISTRICT 4 REP - MARJORIE ROSS
 ROBERT WOOD
 DISTRICT 5 REP - RICHARD PARTLO
 PATRICIAI BARNICZAK

BROWNFIELD REDEVELOPMENT BOARD – 3 YEAR TERM, EXPIRING 12/31/21:

DISTRICT 5 REP - JOE REUSSER

LANDFILL OPERATIONS & RECYCLING CENTER ADVISORY BOARD - 1 YEAR TERM EXPIRING 12/31/19:

DISTRICT 1 REP - KYSHA WARCZINSKY
 DISTRICT 2 REP - GREG DORMAN
 DISTRICT 3 REP - LINDA BOMBARD
 DISTRICT 4 REP - DALE WOOD
 DISTRICT 5 REP - JAY COOPER

Motion carried.

General Resolutions:

None.

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New Business:

FA-001-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2018 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED JANUARY 2, 2019, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$153,364.86. Motion carried.

FA-002-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2019 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED JANUARY 2, 2019, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$137,688.85. Motion carried.

FA-003-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE CONSULTING SERVICES CONTRACT EXTENSION BY AND BETWEEN SANILAC COUNTY AND M.G.T. OF AMERICA CONSULTING, L.L.C. FOR 2018 AND 2019 AT A FIXED FEE NOT TO EXCEED \$7,800 ANNUALLY, AND FURTHER, AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY CONTRACT. Discussion held. Motion carried.

FA-004-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE 2019 AGREEMENT FOR EXTENSION SERVICES PROVIDED BY MICHIGAN STATE UNIVERSITY TO SANILAC COUNTY, EFFECTIVE JANUARY 1, 2019 TO DECEMBER 31, 2019. Discussion held. Motion carried.

FA-005-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE CONTINUATION OF THE EMPLOYMENT AGREEMENTS FOR TRANSPORTATION COORDINATORS BETWEEN THE SANILAC COUNTY DEPARTMENT OF VETERANS AFFAIRS AND JOHN BRINKER AT \$12 PER HOUR AND JOHN MAHER AT \$10 PER HOUR, EFFECTIVE JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, AND FURTHER, AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY AGREEMENTS. Motion carried.

FA-006-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE PURCHASE OF A 2017 JOHN DEERE Z930M ZERO TURN MOWER, FROM TRI-COUNTY EQUIPMENT, WITH A TRADE-IN VALUE OF \$5,000 FOR THE 2016 JOHN DEERE Z915B, WITH THE TOTAL COST NOT TO EXCEED \$4,800, WITH FUNDING FROM BUILDING & GROUNDS, NUNC PRO TUNC TO 12/18. Motion carried.

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FA-007-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE PURCHASE OF BLOWN INSTALLATION AND CLEAN UP FROM THOMPSON BUILDERS, L.L.C., AT A COST NOT TO EXCEED \$2,400, WITH FUNDING FROM BUILDING AND GROUNDS, NUNC PRO TUNC TO 12/18. Motion carried.

FA-008-19 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES PAYMENT TO A.K.T. PEERLESS FOR PHASE 1 ENVIRONMENTAL SITE ASSESSMENT FOR THE ARGYLE TOWNSHIP LANDFILL WITH FUNDING FROM BROWNFIELD REDEVELOPMENT, NUNC PRO TUNC TO 12/18. Discussion held. Motion carried.

Public Comments:

Eric Levine inquired as to the whether the request of Judge Teeple to modify wages of his employees warranted a closed session. Chairman Dean advised any legal opinion obtained is governed by the rules for closed session.

Closed Session:

MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT WE GO INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LEGAL MATTERS AT 1:41 P.M. Yes: Heberling, O'Mara, Conely, Wyatt and Dean. No: None. Motion carried.

MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT WE RETURN TO REGULAR SESSION AT 2:23 P.M. Motion carried.

Chairman Dean noted that upon advice of legal counsel, Judge Teeple's request would be referred to the Policy Committee, and subsequently, a meeting will be held with Judge Teeple as to the pay steps of his employees.

MOVED BY COMMISSIONER CONELY AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE CLOSED MINUTES OF 11/20/2018. Motion carried.

Adjournment:

MOVED BY COMMISSIONER O'MARA AND SECONDED BY COMMISSIONER HEBERLING THAT WE ADJOURN AT 2:26 P.M. Motion carried.

Daniel Dean, Chairman

Paula Messing, Chief Dep. Clerk/Successor

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