

Monday, November 24, 2008

The regular meeting of the Sanilac County Board of Commissioners was called to order by Chairperson John Merriman at 10:00 a.m., on Monday, November 24, 2008, in the Board of Commissioners' Chambers at 60 W. Sanilac Avenue, Sandusky, Michigan. The prayer was given by Commissioner Vincent and the pledge was led by Commissioner Russell. Members present: Norton Schramm, Gary Russell, James Ruby, William Walters, Donald Hunt, Judy Vincent and John Merriman. Quorum present. Administrator John R. Males was also present.

**Additions, Corrections and Deletions to the Agenda:**

Administrator Males requested NFA-009-08 Authorization of Payment of Invoice be added to the agenda. Commissioner Walters requested the middle initial "D" be added to Jack Campbell in FA-220-08.

**Approval of Minutes:**

**MOVED BY COMMISSIONER HUNT AND SECONDED BY COMMISSIONER RUBY THAT WE APPROVE THE MINUTES OF NOVEMBER 6 AND 13, 2008, AS PRINTED.** Motion carried.

**Adoption of Agenda:**

**MOVED BY COMMISSIONER HUNT AND SECONDED BY COMMISSIONER RUSSELL THAT WE ADOPT THE AGENDA AS PRESENTED WITH THE FOLLOWING ADDITIONS:**

Item 17. New Business:

Add middle initial "D" to Jack Campbell FA-220-08 Authorization to Name New Facility – Sanilac Transportation Corporation.

Add – NFA-009-08 Authorization of Payment of Invoice – Board of Commissioners after FA-233-08.

Motion carried.

**Communications and Introductions:**

1. Resolution from Lenawee County opposing the Michigan Commission on Law Enforcement Standards 520 hour minimum per year by 2012 standard for part-time police officers.
2. Minutes of Community Mental Health Authority meeting of October 22, 2008.
3. Minutes of Department of Human Services Board meeting of October 28, 2008.
4. Written notice from County Treasurer to the Board of Commissioners regarding bond coverage in the amount of \$1,000,000 for the year 2009.
5. Minutes of the DTF Board meeting of August 11, 2008.

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**Commissioner Reports:**

Reports on meetings and functions attended were given by Commissioners Vincent, Walters, Hunt, Ruby, Russell, Schramm and Merriman.

**Administrator's Report:**

-Announced that District Court union labor negotiations have been canceled. Language changes will be faxed to business agent today.

-Attended a MAC session on cost containment for health insurance last Thursday in Lansing. Steps taken previously to contain cost are in line.

-Spent most of last week working on finance and budget matters.

-Anticipate state revenue projections will not be positive.

**Public Comments:**

Chairperson Merriman read a Thank You note from the 4-H Fair Board for financial assistance with waste removal during fair week. He also read a letter regarding the critical financial period the County is facing and the Board's number one concern for the health and safety of citizens. He stressed the importance of managing the decline in evaluating positions, the purchase of goods and staffing needs.

**Appointments to Standing Committee:**

None.

**General Resolutions:**

None.

**Committee Reports:**

None.

**Unfinished Business:**

None.

**New Business:**

**FA-220-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER WALTERS THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE NEW TRANSPORTATION FACILITY LOCATED AT 110 CAMPBELL ROAD, SANDUSKY, MICHIGAN TO BE NAMED THE JACK D. CAMPBELL TRANSPORTATION CENTER. FURTHER, DIRECTS THE SANILAC TRANSPORTATION DIRECTOR TO IMPLEMENT. Yes: Schramm, Walters, Hunt, Vincent, Ruby and Merriman. No: None. Abstain: Russell. Motion carried.**

**FA-221-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER SCHRAMM THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE CONTINUATION OF TWO ANNUAL BATTERY AND RECYCLING COLLECTIONS AT THE MATERIAL RECOVERY FACILITY AND MSU COOPERATIVE EXTENSION. FURTHER,**

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**FUNDING SHALL BE DRAWN FROM THE ENVIRONMENTAL TRUST FUND. FURTHER, AUTHORIZES THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO.**  
Discussion held. Motion carried.

**FA-222-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER SCHRAMM THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE CONTINUATION OF TWO ANNUAL HOUSEHOLD HAZARDOUS WASTE COLLECTIONS IN SANILAC COUNTY. FURTHER, FUNDING SHALL BE DRAWN FROM THE ENVIRONMENTAL TRUST FUND. FURTHER, AUTHORIZES THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO.** Motion carried.

**FA-223-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER HUNT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE RENEWAL OF THE RESPITE CARE FISCAL INTERMEDIARY SERVICES CONTRACT BETWEEN THE SANILAC COUNTY MENTAL HEALTH AUTHORITY AND THE COUNTY OF SANILAC FOR FY 2009. FURTHER, AUTHORIZES THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO.** Motion carried.

**FA-224-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER RUSSELL THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE RENEWAL OF THE FISCAL INTERMEDIARY SERVICES FOR THE MENTALLY ILL CONTRACT BETWEEN THE SANILAC COUNTY MENTAL HEALTH AUTHORITY AND THE COUNTY OF SANILAC FOR FY 2009. FURTHER, AUTHORIZES THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO.** Discussion held with Public Guardian Claudia Maedel as to why the maximum consumer monthly rate is not being reimbursed from Community Mental Health. The Board requested Claudia convey a request for reimbursement at the \$34.00 rate instead of \$30.00 and for future contracts to be submitted to the Board in August. Motion carried.

**FA-225-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER WALTERS THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE RENEWAL OF THE FISCAL INTERMEDIARY SERVICES FOR THE DEVELOPMENTALLY DISABLED CONTRACT BETWEEN THE SANILAC COUNTY MENTAL HEALTH AUTHORITY AND THE COUNTY OF SANILAC FOR FY 2009. FURTHER, AUTHORIZES THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO.** Motion carried.

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**FA-226-08    MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER SCHRAMM THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE SANILAC COUNTY IN-HOME TEAM AGREEMENT AS FOLLOWS:**

**Sanilac County In-Home Team**

**Linkage Agreement with Sanilac County Community Mental Health; Department of Human Services, Sanilac County; Sanilac County Board of Commissioners and Sanilac County Kids' Connection for In-Home Team intensive home based services**

Sanilac County Community Mental Health (SCCMH); Department of Human Services, Sanilac County. (DHS); Sanilac County Board of Commissioners and the Sanilac County Kids' Connection (SCKC) agree to collaboratively provide intensive in home therapeutic services (In-home team) to families who have been identified as being abusive and/or neglectful and are at risk of having their children removed from their home. Collaborative partners are committed to providing high quality, evidence based services to the families receiving services. This agreement will be binding effective October 1, 2008 through December 31, 2009. Collaborative services will be provided as follows:

Sanilac County Community Mental Health (SCCMH)

1. SCCMH will financially support the program with the third year federal block grant funding.
2. SCCMH will provide supervision of the program therapist.
3. SCCMH will provide fiscal management of the program.

Department of Human Services, Sanilac County (DHS)

1. DHS staff is responsible for making the initial referral for In-Home Team. Referrals are made with the parent/ guardian's written consent via a signed release of information and preferably to the Connection Referral Team.
2. DHS will provide support with protective service staff and/ or a parent aide in a mental health assistant capacity.
3. DHS will manage the Child Care Fund DHS sub-account for this program.

Sanilac County Board of Commissioners

1. The Board of Commissioner will provide funding for the service from the Child Care Fund DHS sub-account.
2. The Board of Commissioners will support the program in the community.

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Sanilac County Kids' Connection (SCKC)

1. SCKC will seek private funds from United Way and other sources to add to the Child Care Fund sub-account to support the service.
2. SCKC will ensure all collaborative partners are kept up to date on the progress of the service and the outcomes.

All parties involved believe in protecting the client's right to confidentiality. To that end SCCMH, IDS, Board of Commissioners and SCKC agree that all records are the property of the mental health provider; records are maintained inside the mental health provider's offices.

**FURTHER, AUTHORIZES THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO.**  
Discussion held on future funding for grants and providing mandated services.

**MOVED BY COMMISSIONER VINCENT AND SECONDED BY COMMISSIONER RUSSELL THAT WE AMEND FA-226-08 WITH THE FOLLOWING ADDITION UNDER SANILAC COUNTY BOARD OF COMMISSIONERS:**

1. The Board of Commissioner will provide funding for the service from the Child Care Fund DHS sub-account, ***whenever practicable and should resources be available.***
2. The Board of Commissioners will support the program in the community.

Yes: Vincent, Ruby, Hunt, Russell and Merriman. No: Walters and Schramm.  
Motion to amend carried.

Vote on FA-226-08 as amended. Motion carried.

**FA-227-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER HUNT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE CENTRAL DISPATCH DIRECTOR TO HIRE CONSULTANT BRENT WILLIAMS FOR THE PURPOSE OF PROVIDING OPTIONS FOR AN UPGRADE OF THE CURRENT PUBLIC SAFETY RADIO DISPATCH SYSTEM AT A COST NOT TO EXCEED \$3,000. FURTHER, FUNDING SHALL BE DRAWN FROM THE WIRELESS CONTINGENCY FUND. FURTHER, AUTHORIZES THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO.** Discussion held with Dawn Cubitt regarding a study of the current radio system which will include options and cost estimates. Dawn reported other neighboring counties cannot communicate with our radio system. Motion carried.

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**FA-228-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER WALTERS THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE SHERIFF'S DEPARTMENT TO POST AND FILL A FULL-TIME ROAD PATROL DEPUTY POSITION AT A BEGINNING WAGE RATE OF \$17.19/HR. FURTHER, FUNDING SHALL BE DRAWN FROM THE SHERIFF'S BUDGET. FURTHER, AUTHORIZES THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO.** Discussion held on proposed budget reductions in the 2009 budget. Garry Biniecki, Undersheriff/Sheriff Elect, reported the department has not filled several positions and the funding for this position was in the 2008 budget. Yes: Russell, Ruby, Walters, Hunt, Vincent and Merriman. No: Schramm. Motion carried.

**FA-229-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER RUSSELL THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE SHERIFF'S DEPARTMENT TO POST AND FILL A PART-TIME ROAD PATROL DEPUTY POSITION AT A BEGINNING WAGE RATE OF \$17.19/HR NOT TO EXCEED 32 HOURS PER WEEK UNTIL SUCH TIME AS THE FULL-TIME DEPUTY IS ABLE TO RETURN TO WORK. FURTHER, FUNDING SHALL BE DRAWN FROM THE SHERIFF'S BUDGET. FURTHER, AUTHORIZES THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO.** Discussion held. Motion failed.

**FA-230-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER RUSSELL THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE SHERIFF'S DEPARTMENT TO PURCHASE ONE (1) 2009 CROWN VICTORIA FROM TUBBS BROTHERS AT A COST NOT TO EXCEED \$20,697. FURTHER, FUNDING IN THE AMOUNT OF \$14,065 SHALL BE DRAWN FROM THE POLICE VEHICLE REIMBURSEMENT FUND, \$5,482 FROM THE POLICE VEHICLE SALES FUND AND \$1,150 FROM THE POLICE EQUIPMENT FUND. FURTHER, AUTHORIZES THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO.** Discussion held on purchasing and bidding policies. Undersheriff/Sheriff Elect Biniecki reported the new vehicle would replace the 30,000 mile vehicle that was wrecked and that the Department came up with the extra money needed that exceeded the insurance proceeds.

**MOVED BY HUNT AND SECONDED BY RUSSELL THAT WE TABLE FA-230-08 UNTIL THE BIDDING PROCESS IS FOLLOWED.** Motion carried.

**FA-231-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER WALTERS THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF CURRENT**

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**CLAIMS FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$65,327.57. FURTHER, AUTHORIZES THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO IMPLEMENT AND TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO. Motion carried.**

**FA-232-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER WALTERS THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE FOLLOWING 2008 BUDGET AMENDMENTS:**

**REVENUE**

Increase	101-000-626.207	Cost Allocation-Drug	\$803.00
Decrease	101-000-626.215	Cost Allocation-Friend of the Court	\$10,400.00
Increase	101-000-626.221	Cost Allocation-Health	\$1,649.00
Increase	101-000-626.222	Cost Allocation-Mental Health	\$6,348.00
Increase	101-000-626.225	Cost Allocation-Env. Trust	\$2,312.00
Decrease	101-000-626.230	Cost Allocation-Material Recovery	\$2,758.00
Increase	101-000-626.232	Cost Allocation-Sanilac Transportation	\$23.00
Decrease	101-000-626.259	Cost Allocation-Veterans	\$764.00
Decrease	101-000-626.280	Cost Allocation-Revolving Loan	\$12,274.00
Decrease	101-000-626.508	Cost Allocation-Park	\$5,941.00
Increase	101-000-626.671	Cost Allocation-Medical Care Facility	\$2,780.00
Increase	101-000-626.899	Cost Allocation-Sr. Citizens	\$987.00
Increase	101-000-676.000	Treasurer Reimbursements	\$79.72
Increase	207-311-676.000	Drug Task Force-Reimbursements	\$51.82

**EXPENSE**

Increase	101-268-932.000	Self Insurance	\$79.72
Decrease	101-890-965.000	Contingency	\$17,235.00
Increase	207-311-890.000	Drug Task Force-Contingency	\$51.82

**FURTHER, DIRECTS THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO IMPLEMENT AND TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO. Discussion held on the cost for conducting the cost allocation study. Motion carried.**

**FA-233-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER VINCENT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ADOPTS THE PROPOSED 2009 GENERAL FUND BUDGET AS FOLLOWS:**

**2009 PROPOSED BUDGET**

**GENERAL FUND REVENUES**

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BEGINNING BALANCE	\$	840,000.00
TAXES	\$	5,476,500.00
LICENSE & PERMITS	\$	349,000.00
FEDERAL & STATE GRANTS	\$	754,454.00
CHARGES FOR SERVICES	\$	2,723,857.00
SALES	\$	2,150.00
FINES & FORFEITS	\$	22,000.00
INTEREST & RENTS	\$	170,755.00
CONTRIBUTIONS/REIMB/REFUNDS	\$	299,960.00
TRANSFERS IN	\$	1,287,000.00
TOTAL REVENUES	\$	11,925,676.00

GENERAL FUND EXPENDITURES

101-101	BOARD OF COMMISSIONERS	\$	114,889.99
101-103	LEGAL	\$	8,000.00
101-104	CONSULTANT	\$	49,686.00
101-131	CIRCUIT COURT	\$	296,874.44
101-136	DISTRICT COURT	\$	422,694.05
101-147	JURY BOARD	\$	5,775.40
101-148	PROBATE COURT	\$	221,069.51
101-149	CIRCUIT COURT JUVENILE	\$	242,064.60
101-150	PUBLIC GUARDIAN	\$	72,824.44
101-151	ADULT PROBATION	\$	5,100.00
101-152	DISTRICT CRT-COMM. CORRECTIONS	\$	71,167.00
101-172	ADMINISTRATOR	\$	134,593.92
101-191	ELECTIONS	\$	58,570.51
101-192	BOARD OF CANVASSERS	\$	2,653.00
101-215	CLERK	\$	364,730.17
101-225	EQUALIZATION	\$	168,328.19
101-229	PROSECUTOR	\$	372,555.89
101-230	PROSECUTOR REIMBURSEMENT	\$	93,621.98
101-236	REGISTER OF DEEDS	\$	150,440.35
101-253	TREASURER	\$	260,967.76
101-257	COOP EXTENSION	\$	169,000.00
101-265	COURTHOUSE AND GROUNDS	\$	221,168.42
101-268	SELF INSURANCE	\$	14,337.73
101-270	HUMAN RESOURCE	\$	30,172.03
101-275	DRAIN COMMISSIONER	\$	133,779.74
101-301	SHERIFF-JAIL	\$	1,945,585.83
101-302	SHERIFF-LAW ENFORCEMENT	\$	1,431,143.94
101-331	MARINE	\$	39,986.00
101-371	CONSTRUCTION AND LAND USE	\$	229,864.54
101-401	PLANNING COMMISSION	\$	2,724.75
101-402	PLAT BOARD	\$	96.89
101-426	EMERGENCY MANAGEMENT	\$	49,079.08
101-428	PROTECTIVE SERVICES-DOG DAMAGES	\$	400.00
101-430	ANIMAL CONTROL	\$	186,931.52
101-441	DEPT OF PUBLIC WORKS	\$	6,948.68
101-445	DRAINS AT LARGE	\$	200,000.00
101-605	CONTAGIOUS DISEASE	\$	2,200.00
101-648	MEDICAL EXAMINERS	\$	34,304.48
101-669	MSHDA GRANT	\$	50,000.00

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101-851	INSURANCE BUYOUT&FRINGES/ LIFE INSURANCE/LONGEVITY/ FIRE & LIABILITY INSURANCE	\$	309,883.00
101-862	FICA/MEDICARE ON INS. BUYOUT	\$	9,097.00
101-890	CONTINGENCY	\$	470,065.17

**TRANSFERS OUT:**

101-966-999.000 W/C, UNEMPLOYMENT	\$	107,700.00
101-966-999.678 HEALTH INSURANCE	\$	1,076,162.00
101-966-999.736 RETIREE HEALTH CARE FUND	\$	274,431.00
101-966-999.737 RETIREE HEALTH CARE RESERVE	\$	25,000.00
101-967 FRIEND OF THE COURT	\$	163,694.00
101-969 LAW LIBRARY	\$	17,000.00
101-970 DATA PROCESSING	\$	115,000.00
101-977 JAIL PROJECT	\$	
110,750.00		
101-979-999.000 HEALTH DEPT.	\$	125,000.00
101-979-999.001 HEALTH DEPT.-W/C REFUND	\$	1,500.00
101-979-999.106 HEALTH-CONV. FACILITY	\$	55,000.00
101-979-999.264 HEALTH-CIGARETTE TAX	\$	16,000.00
101-980 POLICE VEHICLE	\$	90,000.00
101-981 MENTAL HEALTH	\$	250,100.00
101-982 CHILD CARE-DHS	\$	60,000.00
101-983 CHILD CARE	\$	417,395.00
101-988 PHYSICAL RESOURCE	\$	35,000.00
101-992 MAIL DEPT.	\$	2,268.00
101-994 ACCUMULATED BENEFITS	\$	60,000.00
101-995 COUNTY SERVICES RESERVE FUND	\$	25,000.00
101-996 R.O.D. AUTOMATION FEE	\$	55,300.00
101-998 CENTRAL DISPATCH	\$	190,000.00

<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>11,925,676.00</b>
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**FURTHER, HEREBY SCHEDULES A PUBLIC HEARING ON THE PROPOSED 2009 BUDGET FOR DECEMBER 11, 2008, AT 7:00 P.M. FURTHER, DIRECTS THE BOARD'S SECRETARY TO PUBLISH THE LEGAL NOTICE.**

Discussion held on the changes made to the proposed budget following the Finance & Administration Committee meeting. Administrator Males reported the 2008 beginning balance was \$1,200,000. Motion carried.

**NFA-009-08 MOVED BY COMMISSIONER RUBY AND SECONDED BY COMMISSIONER WALTERS THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES PAYMENT OF THE PREVENTATIVE MEDICAL PROCEDURES INVOICE IN THE AMOUNT OF \$675.00 PAYABLE TO MCKENZIE MEMORIAL HOSPITAL FOR MEDICAL SERVICES PROVIDED TO THE STAFF OF THE SHERIFF'S DEPARTMENT. FURTHER, FUNDING SHALL BE DRAWN FROM THE SHERIFF'S BUDGET. FURTHER, AUTHORIZES THE COUNTY CLERK, TREASURER AND ADMINISTRATOR TO MAKE THE ADJUSTMENTS NECESSARY TO DO SO.**

Discussion held. Motion carried.

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**Public Comments:**

Commissioner Schramm referenced the Environmental Trust Fund policy and its purpose. He also indicated today's agenda shows the time for the regular Board of Commissioners meeting on December 22, 2008, at 7:00 p.m. and should be changed to 10:00 a.m.

Commissioner Walters reported an Open House will be held on December 5<sup>th</sup> at 1:00 p.m., for the new Sanilac Transportation Corporation's facility.

**Closed Session:**

Administrator Males reported no closed session was required.

**MOVED BY COMMISSIONER RUSSELL AND SECONDED BY COMMISSIONER HUNT THAT WE ADJOURN AT 11:24 A.M.** Motion carried.

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John Merriman, Chairperson

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Linda I. Kozfkay, County Clerk

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