

**AGENDA  
FINANCE & ADMINISTRATION COMMITTEE  
JULY 16, 2013  
2:30 P.M.**

**BOARD OF COMMISSIONERS CHAMBERS – ROOM 105  
60 W. SANILAC  
SANDUSKY, MI 48471**

**COMMISSIONERS PRESENT:**

1. ADOPTION OF AGENDA
2. APPROVAL OF MINUTES – June 18, 2013
3. PUBLIC COMMENTS

**NEW BUSINESS:**

4. MSU COOPERATIVE EXTENSION, JOE BIXLER, DISTRICT 10 COORDINATOR
  - A) Request for Funding - Full-Time Clerical Position
    - 1) Consideration
5. THUMB AREA DENTAL CLINIC UPDATE, JIM RUTKOWSKI
  - A) Request for Funding - Opinion Letter
    - 1) Consideration
6. TREASURER'S OFFICE, TRUDY NICOL, TREASURER
  - A) Investment Report
    - 1) Report & Overview
  - B) Annual Report of Balance in Delinquent Tax Property Sales Proceeds Fund
    - 1) Report & Overview
7. HEALTH DEPARTMENT, DIANNA SCHAFER, HEALTH OFFICER
  - A) Request for Courthouse Closure – Annual Employee Picnic
    - 1) Consideration

8. DRAIN COMMISSION – GREGORY ALEXANDER, DRAIN COMMISSIONER
  - A) Request to Authorize Real Property Tax Lien as Restitution to the Black River Intercounty Drain Drainage District
    - 1) Consideration
9. JAIL PROJECT – LOTON EASTMAN, JAIL OBSERVATION REPRESENTATIVE
  - A) Monthly Progress Report
    - 1) Update
10. WORTH TOWNSHIP, PHIL ESSENMACHER, SUPERVISOR
  - A) Geographic Information System (GIS)
    - 1) Discussion
11. ADMINISTRATION, KATHY DORMAN, ADMINISTRATOR
  - A) Membership Fee - Saginaw Bay Resource Conservation and Development (R C & D)
    - 1) Consideration
  - B) Jail Addition & Renovation Project
    - 1) Approval of Invoices
      - a) Consideration
  - C) DTE Energy Grant – Rick Davis, Account Manager
    - 1) Consideration
12. Misc.
13. Adjourn . . .